



## **Personal Banker**

SECURITY BANK & TRUST COMPANY

Glencoe, MN

Security Bank & Trust Co. is looking for a Full Time Personal Banker to educate and assist customers with their banking decisions. Hours include Monday through Friday with a Saturday rotation.

### **Responsibilities**

- Manage customer bank accounts; open, close and oversee transactions
- Investigate issues with banking services and accounts
- Refer customers to inhouse financial experts, as needed
- Reach out to potential customers to generate new business
- Present financial products and services to existing and prospective customers
- Build long-term relationships with clients and cross-sell them our products

### **Skills**

- Knowledge of personal banking practices and regulations
- Familiarity with banking software
- Ability to work diligently to meet deadlines
- Excellent communication skills
- Customer-oriented approach to handling problems